

RGYC Volunteer Duty Description **Mark Boat Driver**

1. **DUTY OVERVIEW**

Without a Mark Layer, OTB boats will have no course to sail. No Mark Laying, No Racing.

The role of the **Mark Boat Crew** is to lay the courses for the days racing in accordance with the sailing Instructions (SI's) and the Race Officers instructions.

Good racing require course to be laid correctly, this requires practice in using a GPS and compass, always confirm with RO before laying a mark.

2. **REQUIREMENTS / QUALIFICATIONS**

Mark Layer duty requires the volunteer to have a current **WORKING WITH CHILDREN CHECK** in accordance with Club policy.

It is a compulsory requirement of the State Government that all volunteers, officials and anyone with supervision of children at grassroots sports (or events) hold a valid Working with Children permit. RGYC encourages visitation and participation from people of all ages, and therefore all of our volunteers are required to complete the Working With Children Check (WWCC). The WWCC is **free for volunteers**.

If you do not already have a WWCC, please visit workingwithchildren.vic.gov.au/about-the-check/when-you-need-a-check

and complete your application online before continuing with this volunteer form. If you require assistance in completing the online WWCC application, the RGYC office would be happy to assist you - please visit reception or phone (03) 52293705.

Once you have obtained your WWCC, please provide the details via RGYC website/ Volunteers or contact the RGYC office for assistance

Marine License

A current Marine license is required to drive RGYC boat

Power Boat handling Certificate

The Club's policy is that anyone driving a club boat must have a PBHC, if you don't have a PHBC please contact the Sailing Manager

3. **DUTY DURATION**

Start Time The Mark Layer needs to be at the club before briefing which is normally 12:00 hrs. The Calendar is published on the club site, time can change, allow 2 hours prior to race start. [RGYC-Racing-Calendar](#)

Finish Time Typically about 16:30, depending what is happening on the day.

4. **WHO TO I REPORT TOO**

The Mark Layer is to report to the Race Officer RO, they will be person conducting the briefing.

Confirm which boat the RO is using and when it's leaving the marina.

MAKE SURE THE RESCUE BOAT DRIVER AND RO EXCHANGE MOBILE PHONE NUMBERS IN CASE HAVE A PROBLEM WITH THE RADIO

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5. WHAT DO I NEED TO BRING

The Mark Layer needs to bring what would normally be required for a day outside:

- Hat, jacket, clothes suitable for the weather forecast for that day.
- Suncream, the club provides it but you may prefer your own
- Food, we have the Yot café at the club, but of course you can bring own.
- Water is available
- A piece of wool on a stick

6. WHAT EQUIPMENT DOES THE CLUB SUPPLY

The club will provide,

- Boat keys
- Mark round sheets, Wind log sheet, copy of the Si's for the course,
- flag bag containing the following flags: AP, H, A, N, V, S, C, Green, Red, L and M.
- Compass,
- GPS

Make sure the equipment is working and you're familiar with it before leaving the Sailing Managers Office

7. WHERE WILL I FIND THE EQUIPMENT

The equipment needed can be signed out and signed back in, in the Sailing Managers Office. Which is located on the same side of the building as reception, just follow the passage to the end.

8. DUTY DESCRIPTION

The Mark Layer and Mark Boat Driver must work as a team, the role of includes the following tasks:

- Collect the equipment referred as per paragraph 6 above.
- Report to RO as per paragraph 4 above.
- Confirm with the RO at briefing what courses are to sailed and what marks are to be used.
- Go through the Course Boat Equipment Checklist *Link*
- Make sure the boat to be used has the correct tackle, additional weights and marks
- This a big topic, it would be best to become familiar with the RGYC Course Boat Book and the power point presentation mark laying before going out to lay marks

9. DOCUMENTS I NEED TO FAMILIAR WITH.

The Mark Layer needs to be familiar with the following:

- Clubs Emergency Plan. *Link*
- Course Boat Equipment Checklist *Link*
- The procedures contained in A Mark Layer's Day. *Link*
- How use a GPS *Link*
- RGYC COURSE BOAT BOOK *Link*

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